



**CITY OF RINCON, GEORGIA**

PO Box 232 / 302 S. Columbia Avenue  
Rincon, GA 31326  
(912) 826-5495 P / (912) 826-2083 F  
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**REQUEST TO APPEAR BEFORE COUNCIL**

Date of Request \_\_\_\_\_

I, \_\_\_\_\_ ask to be placed on the City Council agenda on  
the \_\_\_\_\_ (Meeting Date) to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*PLEASE NOTE:* All requests to appear before City Council must be made by 12:00 PM on the Wednesday prior to the regularly scheduled City Council meeting. Any supporting documentation must also be submitted prior to this time if you would like copies made and submitted to the Mayor and Council. In order for City Council to take any action on any request, it is required that the party making the request be present at the City Council meeting.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Received by:**

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date