



CITY OF RINCON, GEORGIA

Planning and Development Services

Phone: (912) 826-5996 / Fax: (912) 826-2083

www.cityofrincon.com

Recombination/Subdivision Application

_____ **Recombination** _____ **Minor Subdivision** (2 lots or less) _____ **Major Subdivision**
(Please check the one that applies.)

LOCATION OF PROJECT:

Location Address: _____

Current Zoning: _____ Parcel: _____

Recombination:

Total Acreage being added to Location: _____

Minor Subdivision:

Total Acreage being split from original parcel: _____

Major Subdivision:

Total Acreage being split from original parcel: _____

Project Summary/Scope of Work: _____

APPLICANT INFORMATION:

Buyer: _____ **Phone:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Email: _____

Surveyor: _____

Contact: _____ **Phone:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Email: _____

Property Owner: _____ **Phone:** _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Email: _____

SUBMITTAL REQUIREMENTS:

- 4 copies of Final Plats with Signature Block Area.
- All lot boundaries changed or removed by requested plat must be indicated by dashed lines.
- Show street address on each lot.
- Show and label all right-of-ways, easements.
- Show existing structures on affected lots.

CERTIFICATE OF OWNERSHIP:

“I hereby certify that I am the owner of the property shown and described herein, which is located in the jurisdiction of the Town of Rincon, and all sheets related hereto, and that I hereby adopt this exempt plat with my free consent.”

Property Owners Signature

Date

Notary



**** Please note that it is the applicant’s reasonability to file the Approved Final Plat with Effingham County Register of Deeds. Once the Final Plat has been recorded a copy must be given to the Planning and Development Department at Rincon City Hall with the recorded Book and Page number. ****

ALL FEES MUST BE PAID IN FULL BEFORE YOUR REQUEST CAN BE PROCESSED.

Subdivision and Recombination Plats:

Minor Subdivision/Recombination:

- 2 lots & no more than 1 acre total.
\$50.00

Major Subdivision/Recombination: (Must go before Planning & Zoning Board and City Council.)

- More than 2 lots, more than 1 acre, and does not include any new public infrastructure.
\$100.00, plus \$10.00 per lot
- More than 2 lots, more than 1 acre, and/or includes any new public infrastructure.
\$350.00, plus \$10.00 per lot